## Official Newsletter of the

## SPOTLIGHT THEATRICAL COMPANY

Fostering an outlet for creative youth and community, while seeking to produce vibrant, quality entertainment that enriches, engages and educates.

## **June 2017**

### **INSIDE:**

**Last opportunity for 2018 Playbill Submissions** 

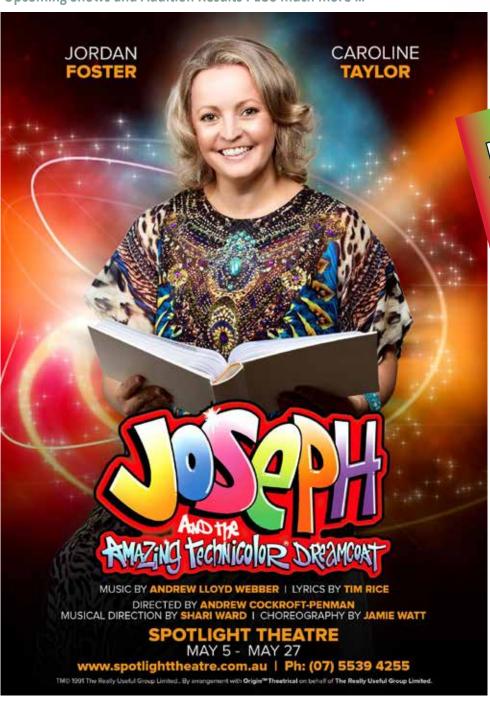
Cabaret Season (31 Aug - 3 Sep) starring RHONDA BURCHMORE

Joseph Review

Auditions - Take a Chance on Me - June 11

**Youth Theatre Information** 

**Upcoming Shows and Audition Results PLUS much more ...** 



FABULOUS SHOW - SO
DON'T MISS OUT! LIMITED SEATS.



## **NOW BOOKING**

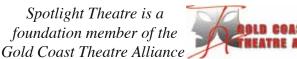
**Music Theatre Classes** SHOWGASE

**JUNE 9 & 10** 

PLANETOFTHE NEBULONS - ASCETTA Pantomima

**JUNE 28 - JULY 8** 







## LAST CHANCE!! PLAYBILL SUBMISSIONS FOR 2018 CLOSE 30th June 2017

Directors this is your last chance to submit for the 2018 Spotlight Theatrical Company Playbill.

**APPROXIMATE DATES** 

## **Main Theatre - Musicals**

Mid February/March

Latter part of May/June

Late July/August

Late October/November

## **Basement Theatre Pantomimes/Plays**

Early January

Early April

Late June/July

Mid September/October

Please present to: Production Committee

Spotlight Theatre

185-187 Ashmore Road, Benowa

or mail to: Production Chairperson

Spotlight Theatrical Company,

PO Box 8074 Gold Coast Mail Centre Q 9726

## Joseph and the Amazing Technicolor Dreamcoat

Music by Andrew Lloyd Webber. Lyrics by Tim Rice.

Stage Whispers Review by Roger McKenzie
Spotlight Theatre, Benowa, Gold Coast.
Director: Andrew Cockcroft-Penman.
May 5th to 27, 2017

Following on from the success of *The Mystery of Edwin Drood* last year, Andrew Cockcroft-Penman, musical director Shari Ward and choreographer Jamie Watt, have joined forces once again to create another hit with *Joseph and the Amazing Technicolor Dreamcoat*.

This imaginative staging of a Lloyd Webber favourite featured a mixture of modern and traditional costumes with a minimalist set with lots of "everyday items" for props.

As Joseph, Jordan Foster carried the role and the show with all the confidence of a seasoned artist belying his young age. An accomplished "quadruple"

threat (singing, acting, dancing and playing the piano), Jordan owned the stage and was ably supported by Caroline Taylor's wonderful voice narrating the plight of Joseph and his "brothers". When it comes to well documented historical events, I do not agree (nor did some of the audience sitting near me) with substituting male roles with females.





The supporting youngish cast (too many great performances to list) were solid in the execution of the requirements of the Production Team and everyone looked like they were really having an enjoyable time.

JATATD is great family entertainment and an ideal introduction to the theatre for anyone.

**PHOTOS BY VARGO STUDIOS** 

## TAKE A CHANCE ON ME

## Auditions: Sunday June 11, 2017 Basement Theatre - 10am

Director: Helen Maden | m: 0423 926 976 | e: mailbox@spotlighttheatre.com.au

## Please email to request audition pieces. 4F/4M

Roger Hall's clever comedy-play, interweaves the lives of 6 singles, as they woefully admit to problems of how to deal with rekindling their social lives, with first dates — and the big one - having sex again !! The two others **Liz & Eric**, play the above's kids, dates, waiters, lovers and more. Please visit the website for full details. Cast are on stage in equal amounts. (ie: Required at all rehearsals).

NOTE: The play is VERY episodic, requiring experienced actors with no inhibitions! People who are also agile. There are some challenges for some characters, all in the name of fun. Some kissing, simulated sex, wearing underwear, passionate romps on the couch/bed, etc. If concerned, please ask director for more details. 4F | 4M

- **Tim**, Male, late 38 to 50, owns his own pharmacy. Middle class, nice man with an endearing sense of humour! Two young kids. His wife left him after 16 years.
- **Brian**, Male 40-48, Plumber. A Westie! Blokey. On the short side. Not backwards in coming forward when it comes to the ladies. Lacking a bit of respect. His wife left him after 1 too many fishing trips.. he just doesn't 'get it'.
- **Dan**, Male, late 50s to mid 60. Dan . Ex banker. Middle class, pleasant, corporate type. Wife died suddenly, leaving him feeling lost.
- Lorraine, Female, closer to 60, a widowed housewife. Likes a red wine or four. A little 'sloshed' at times. Pleasant, but tells it like it is. Open minded. Her husband served in the army but died of cancer. 2 older sons.
- **Ellie**, female 30's to 45, A touch of class. Hard nosed. Doesn't put up with any crap. A lawyer whose husband was a lawyer who had an affair with his secretary and left. Two kids.
- **Fleur**, female 30s to 45, A primary school teacher with low self esteem. "Member of the 'abandoned for another woman' club". Slightly overweight. Often feeling the stress of situations, has a tendency to cry uncontrollably which she does frequently. Two young kids.
- Liz, female 25 to 45, <u>Multiple character roles including but not limited to:</u>

Facilitator (Hostess), A young secretary talking her way around her lovers wife! Two petulant young girls (12ish), Voice of 62yr old, voice of a Russian (accent), 'Perky Debbie' (bubbly), Doris – 55ish date, Diane - dating agent, Desiree (escort) wears knickers and bra, Dolly – Brash, ride em cowboy kinda girl, Janpen (Thai bride) – needs accent.

• Eric, male 25 to 45, Multiple character roles including but not limited to:

Host, 4 different waiters - 1 effeminate, Young boy (12 ish), Lawyer – with marriage problems of his own. (breakdown), Titans fan – blokey, Crazed "Jack Nicolson" – from the Shining – run on/off, Voice of 40 yr old, voice of Okker bloke, voice of smooth/sexy "Vintage Port", Harry 62 ish date, Policeman

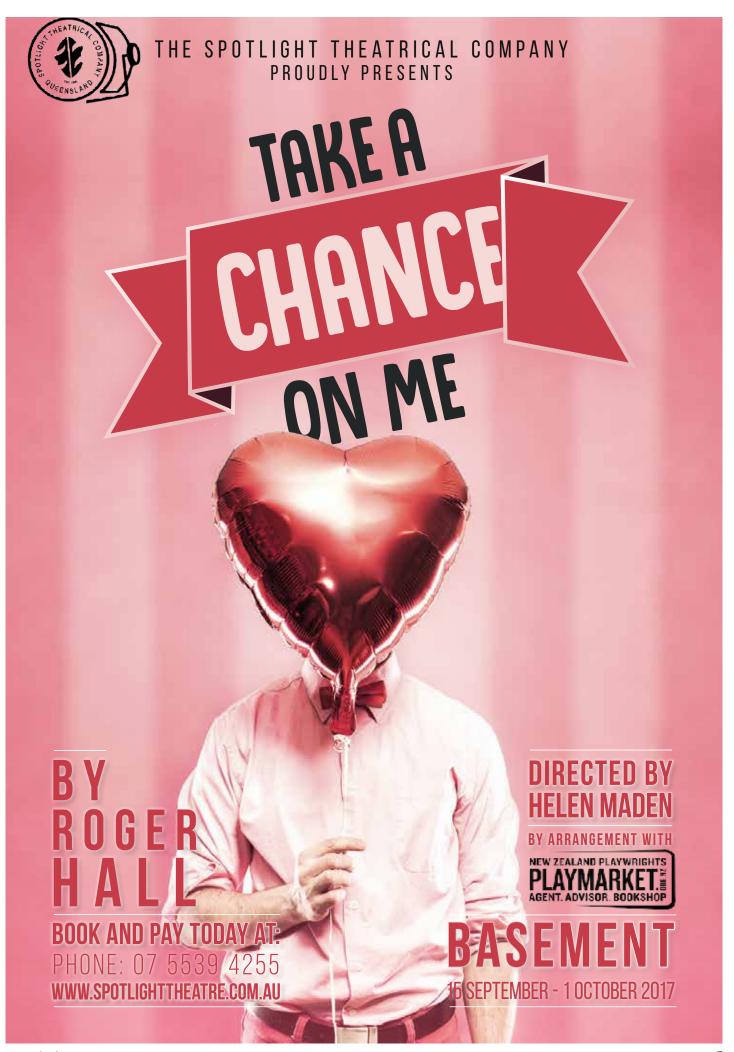


## Joel Beskin's 'Theatre Roundup'

is now on Air every week on Tuesdays.
Tune in to 4CRB 89.3FM between 2.35pm and 3pm
for Community Theatre News and

Kate Peters' 'Showbiz Buzz'

will air on the same station at 2.15pm Friday afternoons.



## PLANET THE NEBULONS A STELLAR PANTOMIME



# BASEMENT THEATRE 28 JUNE 2 JULY 2017 2 JHOWS DAILY 10:300m & 20m

JOIN Princess Starla on her epic adventure to save the universe from

THE EVIL Lord Ender!

WITH THE HELP OF TWO HUMANS, Billy and Albert,

STARLA MUST PROTECT THE MYSTERIOUS Galactic Orb, BUT SHE NEEDS YOUR HELP!



## Volunteers Spotlight Theatre needs you!

PLEASE CONTACT ADMINISTRATION 07 5539 4255
OR EMAIL: mailbox@spotlighttheatre.com.au
IF YOU CAN HELP IN ANY WAY?
As little or as much time as you can spare is appreciated.

## The Spotlight Theatrical Company in association with Drew Anthony

presents

Australia's Leading Lady

## RHONDA BURCHMORE

**Up Close and Personal** 

with special guest **Drew Anthony** 

Appearing live at The Spotlight Theatre

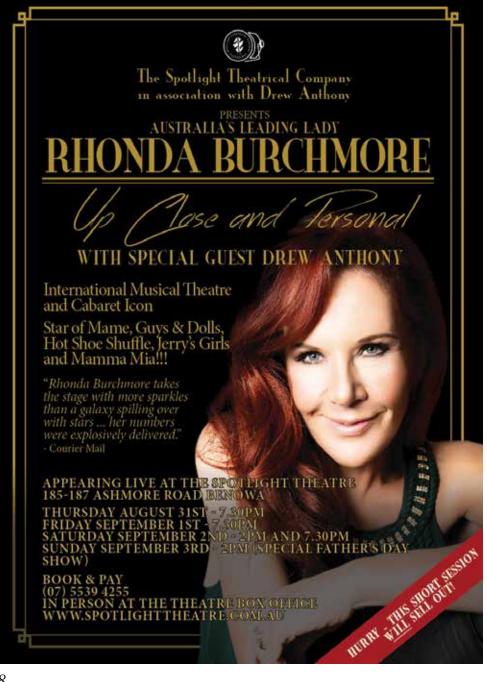
185-187 Ashmore Road Benowa

Thursday August 31st - 7.30pm

Friday September 1st - 7.30pm

Saturday September 2nd - 2pm and 7.30pm Sunday September 3rd - 2pm (special Father's Day show)





## **Tickets prices:**

Adults - \$59 Concession (Snr, Age, Child, Student) - \$54

## **Special ticket offers:**

- \$10 discount on any ticket for Spotlight members or those who become a Spotlight Member at the time of purchase (code: Drew)
- Fathers at the discounted Concession ticket price for the Sunday September 3rd, 2pm performance (special Father's Day show) only. (code: Father)

**Book & Pay:** (07) 5539 4255 In person at the theatre box office www.spotlighttheatre.com.au

## Rhonda Burchmore at The Spotlight Theatre

The Spotlight Theatre Company in association with producer Drew Anthony is proud to announce that Australia's first lady of musical theatre and cabaret, RHONDA BURCHMORE, will perform an exclusive season of shows at The Spotlight Theatre from Thursday August 31<sup>st</sup> to Sunday September 3<sup>st</sup>. Rhonda will be accompanied by young rising-star Melbourne musical director Jack Earle and her special guest will be the Gold Coast's very own Drew Anthony!!

Rhonda Burchmore (OAM) has appeared in major musical theatre productions in Australia, London and on Broadway. Her breakthrough performance was in the 1988 production of "Sugar Babies" opposite Garry McDonald and Broadway theatre legend Eddie Bracken. Later that year, she reprised her role opposite Mickey Rooney and Ann Miller in London's West End production. Rhonda then appeared to great acclaim in the historic David Atkins' production of "Hot Shoe Shuffle" before starring in her very own cabaret spectacular, "Red Hot & Rhonda". She later secured a role on Broadway in the Irving Berlin classic "Easter Parade".

Ms Burchmore has played the lead role in Australian productions of "Mame", "Annie Get Your Gun", "Guys and Dolls", "Mamma Mia" and the highly-acclaimed "The Drowsy Chaperone" co-starring Geoffrey Rush. She has released four albums and is well remembered as a regular guest on the long-running Australian variety show "Hey Hey It's Saturday". With a smile that could light up the Sydney Opera House and a voice that's as big, bold and colourful as Uluru, Rhonda Burchmore has endeared herself to the hearts of all Australians.

This short cabaret season by Rhonda Burchmore marks the beginning, for The Spotlight Theatrical Company, of what will be a series of short cabaret seasons by leading Australian performers. Spotlight has long wanted to bring nationally recognised performers into its own theatre for the entertainment of Spotlight Members and its loyal audience base. Producer Drew Anthony is facilitating this for Spotlight and says, "Spotlight's Main Theatre is a unique theatre space and perfect for hosting great Australian cabaret. Spotlight's membership and loyal audiences will be able to see iconic performers in 'their own backyard' – and it's a great way for professional performers to become aware of the great work that Spotlight does in the community theatre space."

Rhonda Burchmore will be accompanied, on the piano, by her most recent discovery Jack Earle, a 21-year-old pianist, trumpet player, vocalist, conductor and composer from Melbourne. Jack is already well established in the music industry as a composer, performer, accompanist, pit musician, musical director and he recently returned to Melbourne, after studying at the prestigious Berklee College of Music on a full tuition scholarship.

Rhonda's special guest at each performance will be Drew Anthony. Drew started his career at Spotlight in 1974 before winning the Fred Astaire World Tap Championship in 1984. He went on to star in Australian productions of "CATS", "42 description of "Hot Shoe Shuffle", taking over David Atkins' role of 'spring' opposite Rhonda Burchmore for whom he also choreographed on her incredible production of "Red, Hot & Rhonda". More recently Drew has been David Atkins' Associate Artistic Director on major events like the Sydney Olympic Games and the Winter Olympics Vancouver. He is currently the Creative Director of Kaleidoscope – WA's light and illumination festival. Drew is proud to be a Performing Arts Ambassador for his alma mater, Palm Beach-Currumbin SHS and his special guest performance will be his first on the Gold Coast in over 15 years.



## Thank you for your Response to our Sponsor a Chair Request Your generosity is greatly appreciated.

YOU CAN ALSO SPONSOR A CHAIR ON-LINE.

www.spotlighttheatre.com.au and click on SPONSOR A CHAIR.



## SPONSOR A CHAIR

Please contact SPOTLIGHT THEATRE on 07 5539 4255 and they will assist you!

The **Spotlight Theatrical Company** wishes to acknowledge and thank you for your donation to sponsor a chair/s. This sponsorship is urgently needed to replace 240 chairs with new, quality, stackable chairs to fill both our main stage theatre and basement theatre. The **cost of a chair is \$90.00** and Spotlight will have a plaque created and attached to back of every chair purchased by a sponsor.

As this is considered a donation, it would be tax deductible and a tax receipt will be forwarded to person/business donating.

Should you wish to become part of this sponsorship please complete the following and forward to:

Spotlight Theatrical Company, PO Box 8074, Gold Coast Mail Centre, Qld 9726 Or, personally deliver to:

Costume Hire, Spotlight Theatre, 185-187 Benowa Road, Benowa.

<b><u>Details to appear on plaque:</u></b> PLEASE PRINT CLEARLY B	ELOW IN THIS TINTED	AREA:		
Send tax receipt to:				
Name:				
Address:				
Phone No: Email:				
Payment Type: Cash Cheque Amex Visa Master Card				
Card No.	Expiry Date	CCV No.		

## - SPONSOR -

Spotlight Theatre acknowledges and thanks



for their substantial Rate donation.

	NAIVIE	Chairys
	Spotlight Golden Girls	1
	Marilyn Culell	2
	Harry and Val Leftwich	2
	Judith A Dautel	1
	Chris and John Dickinson	1
	Joel & Margaret Beskin	2
	Joseph and Wendy Hawryluk	1
	Drew Anthony	1
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Q		1
	Tanele Storm Graham	
	Brian Graham	1
	Erica Graham	1
4_	Terry Kalaf	1
	Pauline Davies	1
	Marjorie Adams	1
	William Collins	1
	Robyn Collins	1
	Mrs B. Elliott	1
your	Shirley King	2
	Deborah Bolt	1
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a	Malcolm Davidson	1
	Patricia Drew	2
will	Robert Deatherage	1
	Trish Pederson	11
	Sewroo Products	1
726	Karyn Lively	1
	Russell & Elizabeth White	1
	Katherine Ogge	1
	Julz Smith	1
	Judith A Dautel	1
	L Kealton	1
	Mrs A Watt	1
	Mrs Shirlie Foxover	2
	Mrs P Riek	1
	Lynn Benson	1
	Maureen Stevenson	4
	Jill Downie	1
	John Everingham	1
	Evo 1 Pty Ltd	1
—	Gerald Moses	1
	Heydon Harvey	2
	Sue Davies	1
No.	Brooke Daley	2
	Janette & Michael Webb	2
		1
	Stella Simpson	1
	Amanda Felmingham	
	Adrian Hoffman	2
	Audrey Goetz	1
	Sandy Ackerman	1
Surf	ers Paradise Chiropractic Health &	2
	Welfare Centre	
	Lisa Story	2
	Drew Anthony	1
	Kane McCarthy	2
	Deborah Beskin	1
	Don & Madeline Kibble	1

NIABAE



SPOTLIGHT ON YOUTH THEATRE

ANDREW COCKROFT-PENMAN (Senior Drama Teacher) JONATHAN WHITLOW (Musical Theatre Teacher HANNAH CROWTHER (Intermediate Teacher TERRI WOODFINE (Primary Teacher, JACY MOORE (Film & TV Teacher) VAL LEFTWICH (YT Administrator) MARTINA FRENCH / VAL LEFTWICH (YT Liaison)

We are now well into Term 2 and are very busy preparing for upcoming Youth Theatre shows. Many tee shirts have been sold but there are still some students who do not have one. Besides being the uniform for our Youth students, they are to be used for the YT "Showcase", so everyone will need to purchase one. More Small Men's Tees have been purchased for the smaller senior boys.

For his Student Play this year, (September 8, 9, Main Theatre), Andrew has chosen **Peter Pan** by J. M. Barrie. The students are very excited, auditions have already taken place, it has been cast and work has begun. Although extremely busy with Joseph and the Amazing Technicolor Dreamcoat, which closes 27th May, Andrew is managing both tasks, Directing and Teaching, really well.

Jonathan is working hard on his "Showcase" which will take place at the end of June. All students are really enjoying this, especially the ones that have not had this experience before.

Junior Drama classes are completely full and I have a waiting list while all Intermediate classes are almost full.

We lost a few of our Senior Students this year who were unable to cope with Spotlight Youth Theatre commitments and the pressure of Schoolwork. However, we have had guite a number of new students register this term so our numbers are much the same.

I am overseas at present and will be away until the 25th June. My Assistant, Kay Hawker has offered to take my place and so any enquiries will go to her, email dkhawker@westnet.com.au

Would you please note that I have a new email address which is: valleftwich@gmail.com

Hope you all saw Joseph and the Amazing **Technicolor Dreamcoat** directed by our talented Youth Teacher, Andrew Cockroft-Penman. It is truly **Amazing** but there are only a couple of days and a few seats left, if you haven't seen it.

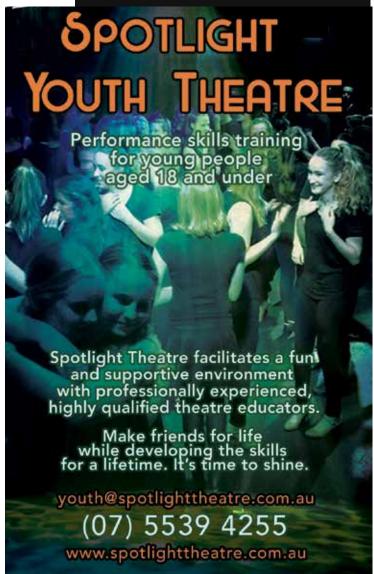
Valerie Leftwich

**Administrator Spotlight Youth Theatre** 

ALL TERM FEES PAYABLE TO THE SPOTLIGHT THEATRICAL COMPANY BY CASH, CHEQUE, CREDIT CARD OR **DIRECT DEPOSIT TO: BANK OF QUEENSLAND** BSB 124-086 Account: 22100850

If you have more than one child attending classes, every child after the first enrolment will receive \$10:00 discount.

**CONTACT:** Youth Theatre Administrator, **VAL LEFTWICH** ph: 0452 501 941 email: val@leftwich.com.au

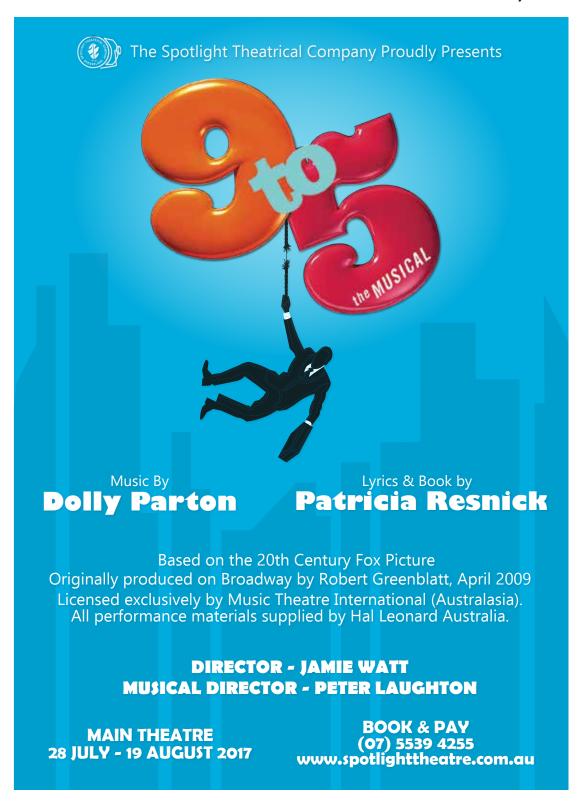


'9 TO 5' entered auditions on the 7th of May and the production team were absolutely blown away by the exceptional talent that was showcased on the Spotlight Main Stage. From this we have painstakingly crafted one of the strongest community theatre casts I have seen in a long time! We are blowing through the score with our expert Musical Director, Peter Laughton and will begin setting the show in two weeks time.

The show has a witty, touching and darkly humorous book with a sensational, uplifting score by the one and only Dolly Parton. The master songstress has written, in my opinion, one of the best existing modern Broadway scores, and our cast is relishing the opportunity to bring it to life for you all in July! Coupled with dynamic choreography and side splitting book, '9 TO 5' promises to be a memorable, exhilarating Main Stage experience for all!

So clock out from your day job, put on your dancing shoes and head on down to Spotlight Theatre for a dose of 1980's nostalgia with the Tony Nominated Broadway smash hit '9 TO 5'!

Jamie Watt - DIRECTOR/CHOREOGRAPHER





## CAST

ROLE	CAST	UNDERSTUDY
VIOLET NEWSTEAD	Tamara Hamilton	Sally Wood
JUDY BERNLY	Tanele Storm Graham	
DORALEE RHODES	Rachel Love	Elizabeth Buckley
FRANKLIN J HART	Simon Stone	
ROZ KEITH	Martina French	Terri Woodfine
JOE	Jonathan Whitlow	Brody Seignior
DWAYNE	Rodrigo Noel	
JOSH NEWSTEAD	Samuel Flowers	Clay Carlaw
MISSY HART	Sarah McIntosh	
MARIA DELGADO	Ellie O'Neill	
DICK BERNLY	Ricky Moss	
KATHY	Elizabeth Buckley	
MARGARET	Terri Woodfine	
BOB ENRIGHT	Brody Seignior	
TINSWORTHY	Jack Bolger	
DETECTIVE	Ricky Moss	
DOCTOR	Brody Seignior	
CANDY STRIPER	Elizabeth Buckley	
NEW EMPLOYEE	Katie Munday	
ENSEMBLE MEN	Ricky Moss	Jack Bolger
	Rodrigo Noel	Ethan Cairns
	Samuel Flowers	Clay Carlaw
	Brody Seignior	
ENSEMBLE WOMEN	Sally Wood	Terri Woodfine
	Elizabeth Buckley	
	Lucy Koschel	
ENSEMBLE/DANCERS	Sarah McIntosh	Ellie O'Neill
	Erin Brummage - DC	Shari Ward
	Katie Munday - ADC	Tayla McPherson
OFFSTAGE VB	Emma June Curik	Katie Grace



The Spotlight Theatrical Company is a Participant in the 2017 Gold Coast Area Theatre Awards.

## PRESIDENT'S REPORT



The sold out signs went up many times and a sellout audience for closing night of *Joseph and the Amazing Technicolor Dreamcoat*. Congratulations to director Andrew Cockroft-Penman for his interpretation and vision for this production. The comments received as the audiences left the auditorium told us how much they had enjoyed this superb show. Well done to all cast and crew for their outstanding performances.

We are now preparing the Basement Theatre for our next show to be held during the school holidays. *Planet of the Nebulons* directed by Aiden Ossovani is now in final rehearsals. The show commences June 28th through to July 8th. There are two shows a day and is great entertainment for children and adults alike. Tickets are on sale online now.

The auditions were held for **9 to 5 – The Musical** and Director Jamie Watt and his team had the difficult task of choosing his cast from the many talented actors who auditioned. Congratulations to those that were selected and thank you to those that missed out this time for wanting to be in a Spotlight show and being part of the Spotlight family. Rehearsals have commenced and tickets are now on sale online.

The Theatre complex still requires a lot of maintenance and items replaced so your continuing support helps as costs escalate.

Thanks again to the volunteers who continually give of their time to make sure the theatre can function. We welcomed a few new volunteers this month to the Spotlight Family and we would love to welcome more so if you have some spare time or want to help the community just give us a call.

That's all from me so until next month take care of yourself and each other. Best Regards

Duncan Sims President

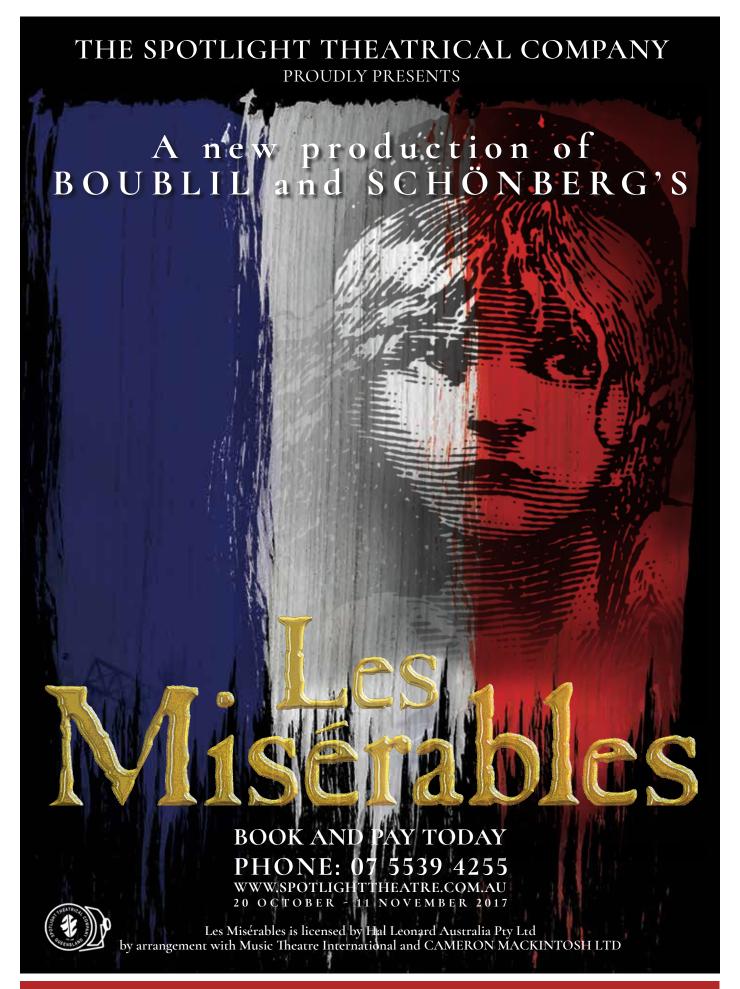


The Spotlight Theatrical Company is seeking the services of a

## Grants Officer. Are YOU able to help us?

This requires special skills and knowledge of the operation for seeking Grants for Not-for-Profit organisations.

If you can help or know of someone with these capabilities who may be willing to take on this role, please phone Duncan 0402 260 770 or email: dunlo@ozemail.com.au



WANTED - VOLUNTEERS to assist in all PRODUCTION aspects of Les Miserables.

SPECIAL NEED FOR A WIG MISTRESS. Contact <a href="mailto:spotlightlesmis2017@gmail.com">spotlightlesmis2017@gmail.com</a>

Spotlighter June 2017 15



We are now half way through our first season of the year.

We have completed shows at the following venues:-

Arcare Merrimac, Villa De La Salle Southport, Bluecare Pinehaven,

Ozcare Burleigh, Bavia Moana Park, Magnolia House Upper Coomera and Abri Southport.

We have six shows remaining for this season, ending on 22nd June, 2017.

Rehearsals are now in full swing for our second season, with our first performance in August and our final show for the year on the 19th December, 2017.

We are very fortunate to have Hazel Phillips OAM join our group. We welcome her and her wealth of experience on stage and screen, which we hope to tap into for future shows.

I have included two photos, one of Hazel Phillips and one of our Maharajah number. The order from left to right is Sam, Trish, myself, Marilyn and Kerry.

If you would like to be part of our group then please contact Kerry on 0490 157 512 for details.

Now back to the boards.

Noni Buckland Golden Girls Liaison



## HELP YOUR THEATRE BY SUPPORTING OUR LOCAL SPONSORS

## Don Kibble (Gold Coast) Drawing Office Supplies Pty Ltd

18 George Street, Southport 4215 Ph: 0755 320 499
Email: plans@kibbles.com.au Web: www.kibbles.com.au Est.1977
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Grill'd - in Benowa Gardens a local Sponsor





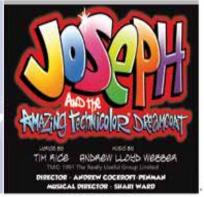




## **JAN 4-14**

**FEB 10 - MAR 4** 

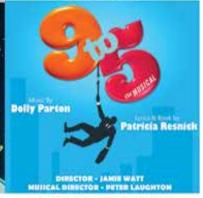




**MAR 24 - APR 9** 

MAY 5-27

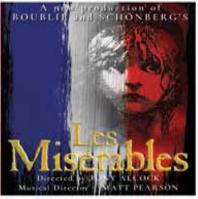




**JUN 28 - JUL 8** 

**JUL 28 - AUG 19** 





**SEP 15 - OCT 1** 

OCT 20 - NOV 11

## **AUDITIONS**

for 2017 Playbill Productions are as follows:

TAKE A CHANCE ON ME June 11

For further information
please check our website
www.spotlighttheatre.com.au
or email
mailbox@spotlighttheatre.com.au



## Spotlighter Deadline 19th of each month

Please forward articles and pics to shirley@spotlighttheatre.com.au

## SPECIAL NOTICE FOR ALL VOLUNTEERS - BRINGING SPOTLIGHT UP TO WHS COMPLIANCE

## FRONT OF HOUSE DUTIES

While we hope that you enjoy the social interaction of Front of House duties, be aware that there is work to be done and commitment required.

## **NEW RULINGS APPLY:**

No alcohol to be consumed while on duty. FREE drink at close of performance must be signed for in Bar Drink Register.

ALL Bar and Front of House to sign in on arrival- Register is in the Box Office.

The Host for the performance is responsible for the smooth running of the theatre and ALL Bar and Front of House must abide by the Host's requests.

There must be no disputes between volunteers, cast, crew, etc. aired in front of public - please see the Host to sort it out.

There is an Emergency Evacuation Procedure (updated 21/2/09) in the Box office which needs to be read and a checklist which has to be filled in, signed, witnessed and dated then returned to the theatre for filing purposes.

PLEASE NOTE: The above is required by W.H. & S. and the Fire Department.

Our evening shows start at 7:30 pm and matinees at 2:00pm. We need staff to arrive 1 hour prior to a show, and certain jobs have to be taken care of so that we can open to the public on time. Foyer and outdoor areas to be ready by 6:30pm and 1:00pm respectively, and the auditorium by 6:45pm and 1:15pm respectively.

For this purpose the toilets need to be checked, fresh paper and towels made available, bins emptied, any cleaning if needed. Foyer to be vacuumed/swept if required.

Auditorium to be tidied, tables and chairs arranged, floor to be vacuumed/swept if necessary. Prepare programmes and raffle tickets for sale and be sure flyers are available. Flyers to be placed neatly on tables; avoid covering the table numbers.

## STAFF REQUIREMENTS:

1 Host (committee member), 1 Box Office person, 1 Programme Seller, 3 Ushers – (WHS) **During the show**: 2 Ushers are required to remain in the auditorium to guide audience members in and out, using their torch. If there are seats available other volunteers may utilise these spare seats to watch the show ensuring that they do not disturb the paying audience. If there are no spare seats then they must stay in Foyer or outdoor seating area maintaining a quietness befitting a Theatre. **Interval:** requires at least 2 people to sell raffle tickets (as there is a time limit for drawing the raffle),

other staff to help clear tables of glasses and rubbish. Several pairs of hands are required to scrunch the raffle tickets for the draw.

After the show: all front of house volunteers must allow at least five minutes for the majority of the audience to exit before entering the auditorium to assist in cleaning, tidying and general clear up. In that five minutes they should LISTEN TO FEEDBACK, try to sell programmes, hand out flyers for the next productions, generally thank the audience for supporting Spotlight and tell them we hope to see them again at the next show.

<u>Spotlight is known as the friendly Theatre and Front of House and Bar volunteers are asked to keep this reputation going.</u>

Please try and give of your time three or four times per show and be sure to turn up. A rostered continued failure to do so, would be a reason that you would find you are not being called on to work Front of House.

We like to present ourselves as professional, happy and helpful. Dress well and for some shows, dress to suit the theme of a show e.g. western, space, glamorous. We also ask that you realise your offer to work Front of House is just your offer, and that we only expect **you** to turn up. As much as we are a family theatre, extra family members, especially children turning up to assist can be viewed as unprofessional by our audience. This could also be a problem insurance wise, if an accident should occur. A further problem is that if a fire should occur, your attention would be on your child/children's safety and not on your responsibility as an Usher to guide our audience to safety.

## CONTACT INFORMATION - SPOTLIGHT COUNCILLORS 2016-2017

President: Duncan Sims e: dunlo@ozemail.com.au
Secretary: Shirley King e: shirley@spotlighttheatre.com.au
Treasurer: Michelle Edwards e: michelle@spotlighttheatre.com.au

Vice President: Patsy Drew e: patsydrew@bigpond.com

### **Councillors**

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